

S.A.V.E.D

Global University College of Biblical Studies

STUDENT HANDBOOK



SAVED NETWORK

SERVING AND AIDING VISION BY EDUCATIONAL DEVELOPMENT

2026-2027

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Equipping Leaders. Impacting Nations. Advancing the Kingdom.

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Copyright Infringement

Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work. In the context of file sharing, downloading, or uploading substantial parts of a copyrighted work without authorization is infringement.

Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or “statutory” damages affixed at not less than \$750 and not more than \$30,000 per work infringed. For “willful” infringement, a court may award up to \$150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys’ fees. For details, see Title 17, United States Code, Sections 504 and 505.

Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to \$250,000 per offense. For more information, please see the website of the U.S. Copyright Office at www.copyright.gov.

Statement Disclaimer:

SAVED Global University is a religious educational institution dedicated exclusively to biblical, theological, and ministry training. Under applicable state laws governing religious institutions, Rhema Institute offers religious programs and confers degrees and certifications that are religious in title and content. The university has a proven record of preparing students for Christian service, ministry leadership, biblical studies, and spiritual development. As a religious institution, Rhema Institute complies with all applicable registration requirements for exempt religious educational institutions.



S.A.V.E.D. GLOBAL UNIVERSITY – COLLEGE OF BIBLICAL STUDIES

Equipping Leaders. Impacting Nations. Advancing the Kingdom.

Welcome to S.A.V.E.D. Global University College of Biblical Studies, where spiritual growth meets academic excellence and Kingdom purpose is cultivated. If you are considering becoming a student, this guide will help you understand who we are, what we offer, and how to prepare for this transformative journey.

S.A.V.E.D. Global University exists to equip, empower, and activate leaders through sound biblical teaching, spiritual formation, and practical ministry training. We are committed to developing disciples who rightly divide the Word of Truth, walk in spiritual authority, and demonstrate the power of God in every sphere of influence.

Through innovative and Spirit-led education, we prepare leaders to impact communities, transform cultures, and advance the Kingdom of God globally.



School History

SAVED Global University was birthed from a God-given vision placed in the heart of Apostle Samuel Chase over a decade ago. Long before the university became a reality, God began stirring within him a passion to educate, equip, and develop believers through sound biblical instruction.

Apostle Chase's educational journey began as an Adjunct Professor at Greater Impact Christian Theological Bible College, where he faithfully served before becoming a full professor. During his years of teaching, he discovered not only a love for biblical education but also a growing burden for the state of theological training within the Body of Christ.

As he ministered and taught, Apostle Chase recognized a widespread need for sound doctrine. He observed that many believers, and even leaders, sincerely desired to understand Scripture but often lacked proper biblical interpretation. This burden became one of the driving forces behind the vision for SAVED Global University.

The Lord impressed upon his heart that fulfilling this assignment would require more than preaching alone. It would require academic preparation, biblical scholarship, and educational excellence. In obedience to God's direction, Apostle Chase pursued higher education, earning advanced theological credentials that would prepare him to establish an institution dedicated to raising biblically grounded leaders. After years of prayer, preparation, and obedience, the vision that God planted over ten years earlier came to life through Apostle Samuel Chase.

About Us:

S.A.V.E.D. Global University College of Biblical Studies offers programs designed with flexibility to equip, train, and empower Christian leaders to impact the world for the Kingdom of God.

All courses are Spirit-led and are available in print, digital download, and other accessible formats to meet the needs of today's learner.

Our programs are open to individuals who meet the established entrance requirements. Each course requires disciplined study, dedication, and a commitment to spiritual and academic growth.

S.A.V.E.D. Global University operates as both a campus-based and online institution, providing in-person instruction as well as distance learning opportunities for students across the nation and around the world.

Our curriculum is designed to address the needs of the 21st-century Church, serving as a powerful tool for spiritual development, leadership training, and practical ministry application.

The mission of S.A.V.E.D. Global University College of Biblical Studies is to raise Spirit-empowered leaders who will disciple nations and advance the Kingdom of God. We are committed to maintaining high academic standards while remaining grounded in sound biblical doctrine and Spirit-led instruction.

Our Vision: We envision raising a generation of spiritually mature, biblically grounded, and culturally relevant leaders who carry both the Word and the fire of God.

Vision & Mission



Vision

Our Vision: We envision raising a generation of spiritually mature, biblically grounded, and culturally relevant leaders who carry both the Word and the fire of God.

S.A.V.E.D. Global University serves as a global hub for Kingdom education, equipping leaders to build, lead, and influence with integrity, excellence, and prophetic insight while bridging the gap between theology and real-life application.

Mission

Our Mission: S.A.V.E.D. Global University exists to equip, empower, and activate leaders through sound biblical teaching, spiritual formation, and practical ministry training. We are committed to developing disciples who rightly divide the Word of Truth, walk in spiritual authority, and demonstrate the power of God in every sphere of influence.

Core Values

1. God first, as the owner, creator, and sustainer
2. Respect for the Word of God and to contend for the gospel of Jesus
3. Commitment to lifelong learning and teaching

Educational Philosophy

Underlying the educational philosophy of the Institute is the conviction that the Bible in its original manuscripts is the verbally inspired, inerrant, and authoritative Word of God. Consequently, a study of the Bible is the most significant discipline for any person.

S.A.V.E.D. Global is an accredited institution of biblical education.

Believes that God calls everyone to prepare intellectually and spiritually to share Christ throughout the world.

1. Christ-centered.
2. Based on the truth of the Bible.
3. Based on academic excellence.
4. Taught by faculty who are Christians and who believe in the institution's doctrinal beliefs.
5. Taught by faculty whom God has called
6. Taught in an environment conducive to promoting academic and spiritual growth.
7. Taught to students who seek to serve and honor God through academic and spiritual preparation; and
8. Based on God's love for the world

Doctrinal Statement

S.A.V.E.D. Global is a Christ-centered institution that remains unwavering in its conviction that the following doctrinal beliefs are foundational to the spiritual growth and development of every board member, faculty member, student, and staff member.

The Holy Scriptures: We believe the Holy Bible is the divinely inspired Word of God. It is completely true, without error in its original writings, trustworthy, and the final authority for faith and practice. The sixty-six books of the Old and New Testaments constitute the complete canon of Scripture and are sufficient for teaching, correction, instruction, and righteousness.

The Trinity: We believe there is one eternal, transcendent, omnipotent, and personal God who exists eternally in three distinct Persons: God the Father, God the Son, and God the Holy Spirit.

God the Father: We believe God the Father is the first Person of the Trinity. He is the infinite, sovereign Spirit, eternal, immutable, and perfect in all His attributes. He exists independently of time and space and rules over all creation according to His divine will.

God the Son: We believe Jesus Christ is the second Person of the Trinity, the eternal Son of God. He is fully God and fully man, possessing perfect deity and sinless humanity united forever in one Person. He was conceived by the Holy Spirit, born of the Virgin Mary, lived a sinless life, died as the substitutionary sacrifice for the sins of the world, was physically buried, bodily resurrected, ascended into heaven, and now reigns at the right hand of the Father.

God the Holy Spirit: We believe the Holy Spirit is the third Person of the Trinity. He convicts the world of sin, regenerates all who believe, indwells and seals every believer, illuminates God's Word, and empowers Christians for holy living and service. The Holy Spirit distributes spiritual gifts according to His sovereign will; however, the manifestation of any specific spiritual gift is not required as evidence of salvation.

Creation: We believe God created the heavens, the earth, and all living things in six literal days as recorded in Genesis. We affirm the literal existence of Adam and Eve as the first human beings and the ancestors of all humanity.

The Fall of Man: We believe Adam and Eve sinned against God, resulting in the Fall of humanity and bringing sin, death, and God's curse upon creation. Every person is born with a sinful nature and requires God's saving grace.

Biblical History: We believe the biblical accounts of primeval history are historically accurate, including the worldwide Flood in the days of Noah and the origin of nations and languages at the Tower of Babel.

Salvation

Salvation: We believe salvation is the gift of God's grace, made possible solely through the atoning death and bodily resurrection of Jesus Christ. Salvation is received by grace alone through faith alone in Jesus Christ alone, apart from human works.

Satan: We believe Satan is a real, personal, and malevolent spiritual being who opposes God, tempts humanity to sin, and serves as the accuser of believers. His ultimate defeat has been secured through the finished work of Jesus Christ.

The Return of Christ: We believe in the future, personal, visible, and bodily return of Jesus Christ. He will judge sin, establish His everlasting Kingdom, fulfill God's redemptive purposes, and bring about the final consummation of all things.

Eternal Destiny: We believe heaven and hell are real and eternal places. Heaven is the eternal dwelling place of all who have trusted Jesus Christ as Savior and Lord. Hell is the place of eternal, conscious punishment for all who reject Christ and die apart from saving faith in Him.

These doctrines represent the biblical convictions of S.A.V.E.D. Global and serve as the doctrinal foundation for its teaching, leadership, ministry, and educational mission

Doctrinal Qualification for Students

S.A.V.E.D. Global needs its faculty and administration to personally agree with, adhere to, and support all the school's doctrinal distinctives. These distinctions show what is believed and taught in our classes. However, the school also recognizes that specific theological positions do not define orthodoxy for the whole body of Christ. For this reason, S.A.V.E.D. Global accepts students from other theological traditions. However, to be admitted and to graduate, students must personally adhere to and support the following doctrinal positions.

- The inspiration, authority, and inerrancy of Scripture
- The Trinity
- The full deity and full humanity of Christ
- Creation of humanity in the image of God
- The spiritual lostness of humanity
- The substitutionary atonement and bodily resurrection of Christ
- Salvation by grace through faith in Christ alone
- The physical and imminent return of Christ, and
- The eternal reward of the righteous and the eternal judgment of the lost.

Statement of Non-Discrimination

S.A.V.E.D. Global does not discriminate against individuals based on race or national origin; it also does not discriminate against individuals based on age, in violation of the Age Discrimination in Employment Act of 1967. In addition, S.A.V.E.D. Global will not discriminate against individuals with disabilities or those of any religion. However, as a Christian educational institution, all students must abide by our doctrinal statements, study the necessary material, and attend prayer, regardless of their religious affiliation.

Homosexuality and Transgenderism

S.A.V.E.D. Global's foundation for understanding these issues is rooted in our commitment to the Bible as the only authoritative guide for faith and practice. The first two chapters of Genesis constitute the standard paradigm of God's creative intent for human personhood, gender, gender identity, and sexual intimacy in marriage. God created humanity with two distinct sexual characteristics: male and female. God's divine standard and intent for marriage as expressed in Genesis 2 is between one man and one woman. Within the context, sexual intimacy is a glorious blessing from God and a fundamental aspect of human experience.

Based on creation theology, biblical theology, Leviticus 18, I Corinthians 5-6, and other passages, we must conclude that homosexual activities and same-sex romantic relationships are a tragic reflection of the brokenness of the human condition and thus a sinful deviation from God's standard, and wrong under any circumstance in God's eyes.

We do not single out homosexual activities and same-sex relationships but affirm sexual intimacy within the context of marriage between a man and a woman and reject all forms of sexual unholiness; first in our own lives, but also in the lives of others whom we have a responsibility and privilege to love.

We affirm God's love and concern for all of humanity, including those brothers and sisters who struggle with same-sex attractions, and those who experience discord between their biological sex and psychological gender. We regard sex at birth as the identification of the given biological sex of each member of our constituency, including employees and students. We will not accept as valid alterations of one's sex at birth based on experiential variation or medical intervention.

Students with Disabilities and Special Needs

Section 504 of the Rehabilitation Act of 1973, S.A.V.E.D. Global seeks to give equal opportunity and access to students with disabilities. The Director of Student Affairs coordinates accommodation requests for students with disabilities. Students with disabilities who require special attention or accommodation are recommended to contact Student Affairs as soon as possible to set up his/her disability and make reasonable accommodation requests. Please note that S.A.V.E.D. Global is a small organization, and certain requests may not be possible to accommodate.

Students should request a Reasonable Accommodation Request Form from the Office of Student Affairs. The form should be completed and given with the verification form, which the student's healthcare provider must complete within 15 calendar days of the date entered on the Reasonable Accommodation Request Form. Admissions will not process any requests for Reasonable Accommodations until all required documentation has been given.

As some accommodations may take time to arrange or coordinate, requests should be made as soon as possible after the student has decided to follow the registration process. The student will be notified by mail about the final status of their admission application. If it has been determined that S.A.V.E.D. Global can accommodate the student before orientation for new students, the Director of Student Affairs will meet with the student to discuss the request. The meeting date will be shown in the letter from admissions.

Virtual Class Guidelines

As students at the School of Prayer, we honor both the presence of God and the power of community—even in a virtual environment. To foster a sacred and focused atmosphere, please adhere to the following guidelines for all online sessions:

1. Be On Time and Prepared

- Log in 5–10 minutes early to settle in and test your audio/video.
- Come spiritually and mentally prepared, having prayed and reviewed any materials beforehand.

2. Create a Distraction-Free Environment

- Find a quiet, dedicated space where you can remain focused.
- Please mute notifications on your devices and avoid multitasking during class time.

3. Use Video When Possible

- We encourage you to keep your camera on, unless otherwise instructed, to help build connection and accountability.
- Dress modestly and appropriately, as if attending class in person.

4. Respect the Atmosphere

- This is not just a class—it is a time of spiritual impartation. Be mindful of your posture, language, and presence.
- Avoid eating, casual conversations, or lying down during sessions.

5. Engage Actively

- Participate in discussions, prayer, and activations as led.
- Use the chat box respectfully and for class-related communication only.
- Be muted when not speaking to avoid background noise.

6. Maintain Confidentiality

- Confidentiality is a must. All personal testimonies, prayer requests, prophetic words, and class discussions must remain within the group.
- Any breach of confidentiality will result in automatic disqualification from the program. We are building a sacred and trusted space, and this standard is non-negotiable.

7. Protect the Integrity of the Class

- Do not share class links, recordings, or materials without express permission from leadership.
- These sessions are sacred spaces; please do not record unless you have received prior authorization.

8. Honor Leadership and Peers

- Follow the instructions of class facilitators and respect the voice and time of others.
- Create space for others to share, grow, and be activated without interruption or distraction.

Our Campus

Parking

Due to limited spaces available, campus parking is allowed for registered students, staff, and faculty only. All non-registered vehicles will be towed at the owner's expense.

Campus Safety

S.A.V.E.D. Global takes the safety of students, faculty, and staff very seriously. There will be no drugs, alcohol, weapons, sexual activities, violent activities, /or any other illegal activities allowed on campus. There will be no exceptions, excluding prescription medication. Illegitimate possession of harmful material on campus shall result in the termination of student status (i.e., expulsion) without hesitation, and S.A.V.E.D. Global shall notify the proper authorities immediately and, as applicable, formally seek legal action against the violator.

In case of severe weather, please check the local weather forecast and contact S.A.V.E.D. Global for any school closings. We take the three (3) R measures to deal with emergencies as recommended by the U.S. Department of Education: Readiness, Response, and Recovery. We like to prevent all unsafe situations by asking all members of the Logos Institute to use their common sense.

S.A.V.E.D. Global is implementing more effective measures to contact students in emergencies, using electronic messaging (text messages) to the student's cellular phone and email to promote awareness and readiness for safety.

Campus Emergency Procedures

We acknowledge that some emergencies are inevitable despite all our efforts to prevent such disasters or calamities. The contingency procedures for such events are as follows:

1. Please contact S.A.V.E.D. Global office at once at 225-360-1056
2. The office will call 911 and request professional and proper help.
3. Please use the fire extinguishers in case of a fire.

Are safe.

4. Please exit the building at once in an orderly manner and follow the directions given by your instructors, our administrative officers, or emergency personnel.

5. Please do not leave the campus until authorities have decided that you are safe.

S.A.V.E.D. Global strongly encourages everyone to follow our safety measures and emergency procedures to minimize any damage or misfortune to the campus and its occupants.

Attendance

S.A.V.E.D. Global requires all students to attend all classes. S.A.V.E.D. Global understands the importance of class attendance for the pursuit of excellence; a fifteen (15) minute grace period will be allowed from the start of class. After the grace period, a student will be considered absent, and no credit will be given for the class. Any student missing more than four (4) class sessions without prior written approval from their instructor will be dismissed from the class for that semester with a grade of “I”.

In case of a verifiable emergency, a student may submit an official Class Absence Request. The form is available upon request and must be completed and signed by the student’s instructor. If a student has permission from their instructor to miss class due to a verifiable emergency, they can only miss class on the specified dates. The absence will not count towards their attendance, and the student will be allowed to make up any missed assignments.

If an instructor is late meeting the class without notice, the students shall wait 20 minutes after the start time. If the instructor or a substitute has not arrived by that time, the students may leave the class without consequences.

Responsibility for Notices

All students must provide written notice to S.A.V.E.D. Global about any changes to their address, contact numbers, email addresses, or emergency information.

Intellectual Property Policy and Respect System

S.A.V.E.D. Global respects all intellectual property, including copyrights, patents, trademarks, trade secrets, and computer software. It expects this policy to apply to students as well as faculty and staff.

All curriculum, course materials, manuals, presentations, handbooks, forms, branding, logos, and educational resources developed for S.A.V.E. D . Global remain the intellectual property of the Institute unless otherwise stated in writing. Unauthorized reproduction, distribution, or commercial use is prohibited.

Policy on the Appropriate Use of Sources

Educational sources involve ongoing, critical, ever-challenging, and constructive communication among students, faculty members, and administrative staff, as well as the sources of knowledge used to inform them. Communication loses its power and authority, students lose their voice, and the sources lose their integrity when sources of information are not acknowledged and/or shared.

Therefore, at S.A.V.E.D. Global, plagiarism is considered a serious threat to good learning and academic standards, as it undermines the communication necessary for improved educational conditions. Any student, faculty member, or administrative staff member found to violate this policy will be subject to disciplinary action, up to and including dismissal or permanent termination of their current employment status.

Faculty and Staff Responsibility Policy

All faculty, staff, administrators, and volunteers are expected to:

- Protect confidential information from unauthorized disclosure.
- Secure electronic and printed records.
- Use confidential information only for official Institute purposes.
- Refrain from discussing confidential matters in public or with unauthorized individuals.
- Report any suspected breach of confidentiality immediately to the Institute Administration.

Electronic Information

Electronic records, emails, cloud storage, and digital communications containing confidential information must be protected through secure passwords and approved security measures. Sharing passwords or unauthorized access to Institute systems is strictly prohibited.

Breach of Confidentiality

Any individual who violates this Confidentiality Policy may be subject to disciplinary action, including but not limited to:

- Written warning
- Suspension
- Dismissal from employment or enrollment
- Revocation of volunteer privileges
- Legal action when applicable

Policy Acknowledgment

All students, faculty, staff, contractors, and volunteers may be required to acknowledge that they have read, understood, and agree to abide by this Confidentiality Policy as a condition of enrollment or service at S.A. V. E. D. Global. .

Confidentiality Policy

Purpose: S. A. V. E. D Global is committed to protecting the privacy and confidentiality of all students, faculty, staff, volunteers, and institutional records. All personal, academic, financial, and ministry-related information entrusted to the Institute will be handled with integrity, professionalism, and in accordance with applicable federal and state laws.

Confidential Information

Confidential information includes, but is not limited to:

- Student academic records and grades
- Student financial records and payment information
- Admission applications and supporting documents
- Faculty and staff personnel records
- Counseling or mentoring discussions
- Institutional business records
- Board meeting discussions and official decisions
- Proprietary curriculum, teaching materials, manuals, and intellectual property
- Login credentials, passwords, and system access information

Access to Information

Access to confidential information is limited to authorized personnel who require the information to perform their official responsibilities. Information will only be shared on a legitimate educational or administrative need-to-know basis.

Student Records

Student records will not be released to any third party without the student's written authorization unless required by law, accreditation requirements, or a lawful court order. Students may request access to their own educational records according to Institute procedures. Educational institutions commonly follow federal privacy standards such as FERPA when applicable. (Thomas More University)

Technology Fee Policy

Technology Fee: \$75

The Technology Fee supports the digital resources and services needed to enhance the student learning experience at S. A.V.E. D. Global. This fee helps maintain and provide access to essential technology tools used for academic success, communication, and student support.

The Technology Fee helps cover:

- Student access to online learning platforms and digital resources
- Technology support for students and faculty
- Maintenance of educational software and online systems
- Digital course materials and resources
- Improvements to the institute's technology infrastructure

This fee ensures that students have the necessary tools and resources to participate effectively in their courses and remain connected throughout their academic journey at S. A.V.E. D. Global.

Tuition Fee: The tuition fee covers the cost of instruction, course materials (where applicable), administrative services, and academic support provided throughout the program. Tuition must be paid according to the approved payment schedule. Students are responsible for ensuring their tuition balance is paid in full by the required deadlines.

Tuition Fee:

\$275.00 Associate Degree \$375.00 Bachelor's Degree

\$ 475.00 Master's Degree \$575.00 Doctorate Degree

Registration Fee: The registration fee is a one-time, non-refundable fee required to enroll in a S.A.V.E.D. Global program. This fee covers student registration, enrollment processing, record creation, and administrative costs associated with admission.

Registration Fee: \$50 (Non-Refundable)

Graduation Fee

The graduation fee is required before a certificate or diploma is awarded. This fee covers graduation processing, preparation of certificates or diplomas, graduation records, and other administrative expenses related to program completion. Students must satisfy all academic and financial obligations before graduation documents will be released.

Graduation Fee: \$100.00 for non-walkers \$150.00

Attendance Policy

Regular attendance is essential to academic success and spiritual growth at S.A.V.E. D. Students are expected to attend all scheduled classes, chapel services, practicums, and any required academic or ministry activities. Consistent participation reflects a commitment to personal development, classroom engagement, and Kingdom excellence. A 15-minute grace period is permitted from the scheduled start time of class. Students arriving after the grace period will be marked absent for that class session, and attendance credit will not be awarded. Students who accumulate more than four (4) absences during a semester without prior written approval from the instructor or

Academic Dean may be administratively withdrawn from the course and receive a grade of “I” (Incomplete) or another academic status as determined by the Institute’s academic policies. In the event of a verifiable emergency, students must notify their instructor as soon as possible and submit an official

Class Absence

Request Form. When approved, the absence will not count toward the student’s attendance record for the authorized dates, and the student will be given a reasonable opportunity to complete missed assignments within the timeframe established by the instructor. Students are responsible for obtaining class notes, assignments, and announcements for any missed class sessions, whether excused or unexcused. . If an instructor is delayed without prior notice, students should remain in the classroom or virtual meeting for 20 minutes after the scheduled start time. If neither the instructor nor an approved substitute arrives within that time, students may leave without penalty, and the class will be rescheduled, or instructional guidance will be provided.

Attendance records are maintained as part of each student’s permanent academic file. Because ministry preparation requires faithfulness, accountability, and discipline, students are expected to demonstrate consistent attendance throughout their enrollment at S.A.V. E. D .

Refund Policy

Tuition may be refunded as scheduled below. Not attending classes does NOT form a formal withdrawal. A Tuition Refund Request Form must be sent to the Office of Business Affairs by the scheduled time shown to be eligible for any refunds. There are no administrative fees for withdrawal. However, students will not receive refunds on late registration fees, graduation fees, or application fees.

During the first week of the semester,	80%
During the second week of the semester,	70%
During the third week of the semester	60%
During the fourth week of the semester	50%
After the fourth week	NO REFUND

Refunds will be available within 30 days of withdrawal.

Campus Life

Standard of Conduct

In a changing world, the Christian has an unchanging standard: “The Word of God.” The S.A.V.E.D.’s standard of conduct is based on the teachings and principles of Scripture, looking to develop personal holiness and discipline exemplified in a lifestyle that glorifies God. S.A.V.E.D. Global reserves the right to require the withdrawal of students whose behavior is deemed to conflict with these standards. Individuals who do not align with the Institute's aims and ideals may be asked to withdraw at any time if the general welfare of the Institute so requires. S.A.V.E.D. Global works with the highest integrity and will not tolerate any form of academic misconduct. (See Appendix)

Admissions

Registration Period

The regular registration period is 6-8 weeks before the start of each semester. Through the media available to students at S.A.V.E.D. Global 1, including publicized notices, orientation materials, and the S.A.V.E.D. Global handbook calendars, students can obtain detailed information on registration periods.

Admission Policies

Applicants for admission to S.A.V.E.D. Global will be considered without regard to race, color, gender, disability, or national or ethnic origin, by our Non-Discrimination Policy. S.A.V.E.D. Global Admission Board assesses the prospective student.

S.A.V.E.D. Global reserves the right to refuse admission to any prospective student. Admission decisions are based on an evaluation of all required materials. All candidates who wish to be considered must submit the required documentation by the correct application deadline.

All documentation and credentials given become the property of S.A.V.E.D. Global and will not be returned to the applicant. Therefore, the applicants should make photocopies of the materials given for personal records and future use.

Admission Procedures

S.A.V.E.D. Global employs a selective admission process. Not all applicants will be accepted into the School of Prophetic, Leadership, and Biblical Studies. The Admissions Department will make the final decision.

General Requirements for Admission

Each applicant must be 18 years or older and give the following forms to the Admissions office, accompanied by a non-negotiable and non-refundable application fee of \$75.00 for the School of Ministry. All forms must be received no later than 30 days before the beginning of the semester in which the student seeks enrollment:(non-refundable application fee)

Signed Biblical Foundations Statement

A signed Publicity Consent Form

When all the required documentation and fees have been received, the Admissions Department will notify the applicant. An approved student application to S.A.V.E.D. Global is valid for six months from the date of original approval.

Orientation

S.A.V.E.D. Global requires students to be present on the designated orientation day, without exception. Orientation is a mandatory graduation requirement for all incoming students. Any exceptions to attending the scheduled session must be approved by the Dean of Students at least one week before orientation.

Application Deadlines

Prospective students may apply as early as one year before their planned enrollment date. For the fall semester, applications will be accepted from April 1 to May 30, and late registration will be available from June 1 to June 30. For the spring semester, applications will be accepted from October 1 to November 15, and late registration will be available from November 16 to December 1. There is an added non-refundable \$25.00 assessment fee for all late registrations.

Applications will be processed once all required documentation and fees have been received. An admission decision will be made two weeks before orientation.

Admission Acceptance

Applications are only processed when all required documentation and fees have been received. An admission decision will be mailed two weeks before the orientation date. All files must be complete before notification is sent. If you receive an acceptance letter from S.A.V.E.D. Global, you are required to attend your scheduled orientation.

Waiting List

S.A.V.E.D. Global can only accept a limited number of students each semester, and God opened the door for the establishment of The Rhema Institute. If you are accepted and the institute has reached its maximum number of students for the semester, your name will be placed on a waiting list.

Academic Instructions

Students must attend and take part in all classes. Those who have missed any exams due to circumstances beyond their control are entitled to take make-up exams. S.A.V.E.D. Global will require verification of legitimate excuses.) All students are expected to take a mid-term and a final exam. Any student whose class attendance is less than two-thirds of all class attendance will not be eligible to take the final examination and will be considered incomplete. Students must purchase all books and study materials from S.A.V.E.D. Global.

School Dress Code

S.A.V.E.D. Global has been set up on biblical principles and Christian values. Therefore, it is our policy that neither staff nor students be allowed to wear provocative or revealing attire at any time. Anyone not appropriately dressed will not be allowed to remain on campus.

Staff

Female staff will be allowed to wear professional pantsuits, skirts, blouses, and dresses. Male instructors will be allowed to wear dress slacks, shirts, and ties.

Students

Female students may wear pantsuits, skirts, blouses, and dresses. Male students may wear dress slacks, shirts (ties are optional). All shirts must be tucked in, and pants must be worn appropriately (no sagging pants). Belts are needed for male students. We recognize that many of our students may arrive at class after work; therefore, wearing uniforms is welcome.

Academic Process

Semester/Quarter System

S.A.V.E.D. Global works on the semester system. The academic year consists of two semesters: fall and spring. Each semester consists of up to 18 weeks of classes, including the final exam week.

Course examinations are given at least twice a semester (mid-term and finals) in addition to occasional quizzes and term papers. A student whose class attendance is less than two-thirds of all the classes held is not eligible to take the final examinations. Those who have missed any final exams due to circumstances beyond their control are entitled to take make-up exams. (Please refer to the attendance section.)

The quality of work done by students in courses is reported by using the following scale:

Grading System: Letter Grade Percentage Grade Points

A 90 - 100% 4.0 B 80 - 89% 3.0

C 70 - 79% 2.0 D 60 - 69% 1.0

F Below 60% 0.0

Academic Honors: All honors (if applicable) will appear on the official transcript only. No honors will appear on the degrees earned by the student.

**3.95 - 4.0 Suma Cum Laude 3.75 - 3.94 Magna Cum Laude
3.50 - 3.74 Cum Laude**

Any academic misconduct, including plagiarism, cheating, collusion, and/or other behaviors, will result in dismissal and a grade of “F” for the course.

Transcripts

All grades are permanently recorded on a student’s academic grade report and documented on their transcript. The cumulative scholastic record includes personal identification (Name, student ID number, Date of Birth, and date of admission), as well as the graduation date. No official documents of a student’s record will be released until all financial obligations have been resolved.

Student Records

All student records are confidential and will not be released without a signed consent form. All grades are documented and kept in the student’s file. Student academic records will only be released to other persons or institutions with the written consent of the student and are made available only to the authorized person designated on the consent form.

No student records will be released until all financial obligations have been resolved. To obtain an official transcript or other documents, a student must submit an Official Document Request Form”, which can be found at the Office of Academic Affairs, and pay the fee of \$5.00 per document to the Office of Business Affairs. It usually takes 3-5 Business days to process the request.

Programs of Study

S, A.V. E.D. Global offers biblical and ministry education designed to equip students for effective leadership, ministry, and Kingdom service. Each program combines biblical knowledge, theological training, spiritual formation, and practical ministry experience.

Associate Degree in Biblical Studies (60 Credit Hours)

The Associate Degree provides a foundational understanding of Scripture, Christian doctrine, ministry, and leadership. Students receive training in:

- Old Testament Studies
- New Testament Studies
- The Life and Ministry of Jesus Christ
- Biblical Prophets and Prophecy
- Wisdom Literature
- Personal Evangelism
- Biblical Stewardship
- Basic Christian Doctrine
- Ministry Foundations
- Doctrine of the Holy Spirit

This program prepares students for ministry service or continued study in the bachelor's program.

Bachelor of Theology (120 Credit Hours)

The Bachelor of Theology provides advanced biblical, theological, and ministry preparation. Areas of study include:

- Church History
- Leadership Development
- Spiritual Development
- Old Testament Theology
- New Testament Theology
- Hermeneutics (Biblical Interpretation)
- Doctrine of the Holy Spirit
- Ministry of Jesus
- Apologetics and Cults
- Comparative Religious Studies

Graduates are equipped for pastoral ministry, teaching, missions, chaplaincy, and church leadership.

Master of Theology (190 Credit Hours)

The Master's Degree is designed for experienced ministry leaders seeking advanced theological and pastoral training. Students study:

- Christian Ethics
- Church Planting
- Homiletics (Preaching)
- Comparative Religions
- Pastoral Counseling
- Pastoral Theology
- Church Administration
- Systematic Theology
- Gifts of the Spirit
- Biblical Missions

The program emphasizes leadership, biblical scholarship, and ministry excellence.

Doctor of Ministry (214 Credit Hours)

The Doctor of Ministry is the highest professional ministry degree offered by Rhema Institute. This program focuses on advanced ministry leadership, research, and theological application. Areas of study include:

- Advanced Church Administration
- Power for Supernatural Living
- Directed Ministry Research
- Leadership Development
- Doctoral Capstone/Dissertation

Graduates are prepared to serve as senior ministry leaders, educators, mentors, and apostolic leaders within the Body of Christ.

Alumni Association Purpose: The Alumni Association exists to facilitate mutually beneficial relationships based upon everyday experiences.

Alumni Membership: Individuals who have completed the first semester are considered alumni of the institution and are eligible for alumni membership.

Academic Conduct: Any academic misconduct will result in dismissal or a grade of “F” for the course. Academic misconduct includes, but is not limited to, the following actions:

Plagiarism: A student plagiarizes if the student uses the ideas, words, or work of another person as their ideas, words, or work. Plagiarism includes but is not limited to: Copying unacknowledged passages from textbooks; Reusing in whole or in part the work of another student or persons changed or otherwise; Obtaining materials from the Web and giving them, changed or otherwise, as one's work.

Cheating: A student is considered to have cheated if they do not abide by the conditions set for a particular learning experience, assessment item, and/or examination. Cheating includes, but is not limited to:

Falsifying data obtained from surveys or similar activities; Copying the answers of another student in an examination or allowing another student to copy answers in an examination; Taking unauthorized materials into an examination; Sitting in an examination for another student or having another person at an examination on behalf of oneself;

Removing an examination question paper from an examination room where this is contrary to instructions; Improperly obtaining and using information about an examination before an examination; Making changes to an assignment that has been marked then returning it for remarking claiming that it was not correctly marked.

Student Code of Conduct and Institutional Policies

Academic Misconduct

Collusion: A student commits collusion when they work with another person or persons, without the instructor's permission, to produce work that is submitted as the student's own independent work.

Examples of collusion include, but are not limited to:

- Collaborating with another person to write all or part of an assignment.
- Using another person's notes, completed assignments, or other materials to prepare an assignment that is submitted as one's own work.
- Sharing completed assignments with another student for submission as independent work.

Insubordination

A student is considered insubordinate when they engage in conduct that is disrespectful toward faculty, staff, or institutional leadership, or when they refuse to comply with reasonable directives related to the educational environment.

Examples of insubordination include, but are not limited to:

- Disrupting classroom instruction or other institutional activities.
- Refusing to follow reasonable instructions from faculty or staff.
- Continuing disruptive or disrespectful behavior after being directed to stop.
- Ignoring or failing to comply with a written warning regarding insubordinate conduct.

Other Acts of Academic Misconduct

A student commits academic misconduct when they interfere with or prevent the legitimate learning, teaching, research, or academic work of others.

Examples include, but are not limited to:

- Violating library policies, including defacing, damaging, or stealing library materials.
- Disrupting classes, examinations, chapel services, or other official institutional activities.
- Tampering with institutional property or academic resources.

- Engaging in any conduct that unreasonably interferes with the rights of others to study, teach, conduct research, or participate in institutional programs.

Student Drug and Alcohol Policy

S.A.V.E.D. Global is a Christ-centered educational institution committed to providing a safe, healthy, and drug-free learning environment. The institution complies with all applicable federal, state, and local laws regarding the unlawful use of alcohol and controlled substances.

Students are prohibited from the unlawful use, possession, manufacture, distribution, dispensation, or sale of alcoholic beverages, controlled substances, illegal drugs, or drug paraphernalia on any campus property or during any institution-sponsored activity.

Any student found to violate this policy may be subject to disciplinary action, up to and including permanent dismissal from S.A.V.E.D. Global. A student who is permanently dismissed under this policy will not be eligible for re-enrollment unless otherwise permitted by the institution's governing authority.

Sexual Harassment Policy

S.A.V.E.D. Global is committed to maintaining a Christ-centered educational environment that is free from sexual harassment and all forms of unlawful harassment and discrimination.

Sexual harassment includes unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, visual, or physical conduct of a sexual nature when:

- Submission to or rejection of such conduct is used as the basis for academic or employment decisions; or
- The conduct creates an intimidating, hostile, offensive, or abusive learning or working environment.

Examples of sexual harassment include, but are not limited to:

- Sexual comments, innuendos, or suggestive remarks.
- Offensive jokes or comments based on sex or gender.
- Unwelcome sexual propositions or repeated requests for dates.
- Lewd gestures, staring, whistling, or other inappropriate nonverbal conduct.
- Unwanted touching, pinching, brushing against another person, hugging, or other unwelcome physical contact.
- Sexual coercion, intimidation, or sexual assault.
- All members of the S.A.V.E.D. Global community should understand that anyone can be a victim or perpetrator of sexual harassment. Harassment may occur between students, faculty, staff, supervisors, coworkers, volunteers, visitors, family members, or strangers, regardless of gender. Sexual harassment is prohibited whether it occurs between individuals of the opposite sex or the same sex.
- Any student who experiences or witnesses sexual harassment is encouraged to report the incident promptly to the appropriate institutional authority. Reports will be reviewed promptly, respectfully, and as confidentially as possible. Individuals found to have violated this policy will be subject to appropriate disciplinary action, up to and including dismissal from the institution.

Complaints

Any member of the institute who believes that they have been a subject of sexual or any other form of harassment or retaliation should report the matter as soon as possible to the Dean of Students. The report should be made both orally and in writing. The complaint should be made as promptly as possible after the alleged incident occurs, providing specific details of the incident.

Resolution

The institution's officials who receive the complaint will hear the particulars of the situation, provide any necessary immediate care, and explain the available options. The complaint-receiving officials will report the matter to the Dean, who will, in turn, report the matter to the Judicial Committee.

In cases where the alleged victim wishes to confront the alleged offender directly and seek resolution, members of the Judicial Committee must oversee the overall course of communication between the parties to facilitate an informal resolution acceptable to both parties. Suppose the complainant wishes to proceed with a formal investigation after attempting to resolve the matter informally with the alleged offender. In that case, a written complaint should be submitted to the Judicial Committee. The committee will then conduct a formal investigation, which its members believe is appropriate, including interviewing the complainant, the alleged offender, and any other witnesses to the incident, to determine the facts of the case. The proceedings will be kept confidential, and the record will be maintained along with the findings and recommendations, which will be reported to the Dean of The Rhema Institute.

The Dean will review the case and make a final decision, taking into account the committee's recommendations. The Dean will inform the complainant and the alleged offender, via correspondence, of the outcomes of the investigation.

Academic Dismissal

A student who falls into one or more of the following categories shall be dismissed:

1. Failure to register during the prescribed period, without valid approval
2. Violation of school regulations governing discipline and conduct
3. Absence of more than 4 weeks without notice

Any student wishing to withdraw from the institution during the school year must notify the Admission Department and complete the necessary withdrawal forms. Failure to comply with the proper withdrawal procedure may result in the denial of future readmission.

Readmission

Students who discontinue their status at S.A.V.E.D. Global must complete the entire application process and reapply by the regular application deadline. Students who have attended other colleges since leaving S.A.V.E.D. Global must provide a transcript of all courses taken while at those schools. The transcript will be part of the readmission process. A student who has been placed on academic probation is eligible to reapply the following term. Students who left S.A.V.E.D. Global for financial reasons must pay off all outstanding S.A.V.E.D. Global bills before they will be considered for readmission. Readmission of former students is not guaranteed and is based in part upon space availability in a given semester. Students who have been academically dismissed from a program at S.A.V.E.D. Global will be ineligible to reapply for readmission to that program. All requests must be completed and submitted to Admissions at least 30 days before the start of registration. A re-admitted student will enroll in academic probation status. If re-admission is granted, the student must pay a non-refundable re-admission fee of \$100.00 in addition to the regular tuition.

Deadline Dates: S.A.V.E.D. Global strives to create an environment that fosters the success of our students. Specific deadlines must be met to stay in compliance with the institute's rules and regulations. S.A.V.E.D. has created a list of mandatory deadlines to ensure each student remains compliant. These deadlines are in your syllabus.

Student Responsibility

Students are responsible for reading, understanding, and complying with all policies, procedures, standards of conduct, and academic requirements outlined in the Student Handbook. Familiarizing yourself with the handbook will help ensure that you remain in good academic and disciplinary standing and comply with the expectations established by the Board of Academics of the Rhema Institute.

Failure to read the Student Handbook does not exempt a student from responsibility for complying with its policies. By enrolling at the Rhema Institute, students acknowledge their responsibility to abide by all institutional rules, regulations, and standards throughout their enrollment.

Meet The S.A.V.E.D Team



DR. SAMUEL CHASE
Founder/Chancellor

Apostle Dr. Samuel Chase IV has been in ministry since the age of 17. After his Apostolic Affirmation in 2007, he planted his first ministry in South Bend, Indiana. Since then, he has gone on to plant other ministries while equipping and affirming other ministers to do the work of the Kingdom of God. In 2025, Apostle Dr. Samuel Chase IV received his Doctoral Degree in Theology through the Greater Impact Bible College and School of Ministry. Apostle Dr. Samuel Chase IV has established S.A.V.E.D. Global University of Biblical Studies where he is currently the President of the University

ADMINISTRATIVE STAFF



DR CHERRY KNIGHT
Dean of Students



LATESHA CHASE
Assistant Administrator



ALEXANDER CHASE
Chief Financial Officer



KIMBERLY HOLLINS
Executive Administrator

BOARD OF DIRECTORS



Dr. Evelyn Derry

LaTasha Chase
Board Secretary



Dr. Frederick Gordon

Meet The S.A.V.E.D Team



APOSTLE -ELECT EVELYN DERRY

Apostle-Elect Evelyn Derry is the Founder and Senior Pastor of Impact Fire Ministries in Bossier City, Louisiana. A dynamic apostolic and prophetic leader, she is dedicated to preaching, teaching, deliverance, and equipping believers to walk in purpose. She holds a Doctorate in Counselor Education and Supervision, combining spiritual leadership with clinical expertise. Apostle-Elect Derry is a devoted wife, mother, grandmother, and mentor with a passion for transforming lives through the power of God.



DR. FREDERICK GORDON

Dr. Gordon is a native of Baton Rouge, La. He's a U. S. Army Veteran. He attended Southern University in Baton Rouge, La. He has been in Ministry for over 30 years. He is the overseer of "Shout for Victory Ministry". He attended the Prophetic School of Life & Ministry under the leadership of Bishop Larry J. Lloyd. He also attended Greater Impact Bible College under Apostle Felton C. Williams Sr. He attained his Doctoral Degree in 2025.

Meet The S.A.V.E.D Team



INSTRUCTORS



DR. MARK DEAN

Dr. Mark Christian Dean I. 56 years old. Married to Justina Marie Dean. He also has 2 sons 16 and 12. He is Author of the book, "The power of your prayer". He also has a Doctorial degree in THEOLOGY. October of 2024 from M .O.K.L. academy. Chicago, IL He Also has a Doctorate of Philosophy in Christian Counseling and Christian Education in 2018. Jacksonville, FL.

INSTRUCTORS

DR. SAMUEL CHASE IV
DR. FREDERICK GORDON
DR. ERICA PORTER
DR. SHARON MILON
DR. MARK DEAN



SAVED NETWORK

SERVING AND AIDING VISION BY EDUCATIONAL DEVELOPMENT